

PSAC-NCR Education Committee – Record of Decisions
March 20, 2018
233 Gilmour St., 6th floor, Pat McGrath Room, Ottawa, ON

Present	Regrets
Diane Girouard, Alt-Chair, UHEW/STSE Anna-Marie Melanson, UNE/SEN Annie Noël, UHEW/STSE Carla Ross, UNE/SEN Grace Morgan, UHEW/STSE Philip Lillies, AGRU/SAGR Lee Palotta, UTE/SEI Frederica Fajardo, UNE/SEN Pierre Lebel (Staff, REO/ARE)	Ken Zarichansky, UPCE/SEPC Behiye Cinkilic, UNE/SEN Sylvie Leblanc, UNE/SEN

Meeting in session: 5:37pm

Scribe: Annie Noël

Adoption of the Agenda (as amended)

- Moved by Carla Ross;
- Seconded by Anna-Marie Melanson;
- Motion is adopted.

Adoption of the Minutes for the meeting of February 20, 2018

- Moved by Grace Morgan;
- Seconded by Carla Ross;
- Motion is adopted.

Follow-up on items from previous meetings

- PSAC NCR Executive Council Retreat March 17-18, 2018: It was an informative weekend, which the focus was to start working on the Regional's Strategic Plan; Diane informed them of the Education Committee's upcoming surveys for the preparations of the 3-yr Education Plan. As well, Diane Girouard encouraged all committees to follow the Education Committee's initiative by adding the meetings' Records of Decisions to the PSAC-NCR website.
- Diane Girouard shared PSAC Regional organizational statistics received at the retreat which Pierre Lebel will share the information with the group electronically.

Update: Winter 2018 Schedule

- Pierre Lebel shared the number participants who attended PSAC-NCR education in February, as well as the total registrations for March and April courses. The trend for French courses appears to be increasing.

- **2019-2021 Education Program**
- Pre-Retreat Planning: Committee reviewed the member's survey to be added to the PSAC-NCR website and finalized the remaining groups' surveys together. Annie will send the revised surveys and groups to Pierre Lebel and Diane Girouard after the meeting.

Spring 2018 Education Schedule

- Pierre Lebel presented the proposed Spring 2018 Education Schedule.

Evening Modules

- In the future, participants attending evening modules will now receive a confirmation for their attendance via email. Should they request a certificate, these will be issued quarterly.
- Pierre Lebel mentioned that a certificate request option may be included on the PSAC-NCR training registration form.

Varia

- Carla indicated that the Human Rights event is scheduled for December 10, 2018. She is seeking 2 volunteers per regional committee to help organise the event. Grace Morgan offered her assistance as a member of RVAC. Diane Girouard and Philip Lillies offered their assistance as well.
- The planning for the Union School will be discussed at the next meeting;

Meeting adjourned at 8:00 pm.