

PSAC-NCR Education Committee Meeting Minutes
February 20, 2018
Holland Cross, Ottawa, ON

Present	Regrets
<ul style="list-style-type: none">• Diane Girouard, Alt-Chair, UHEW/STSE• Anna-Marie Melanson, UNE/SEN• Annie Noël, UHEW/STSE• Behiye Cinkilic, UNE/SEN• Carla Ross, UNE/SEN• Grace Morgan, UHEW/STSE• Philip Lillies, AGRU/SAGR• Sylvie Leblanc, UNE/SEN• Chantal Fortin (Staff, USGE/SESG)• Pierre Lebel (Staff, RE0/ARE)	<ul style="list-style-type: none">• Ken Zarichansky, UPCE/SEPC• Lee Palotta, UTE/SEI• Frederica Fredale, UNE/SEN

Meeting in session: 5:36pm

Scribe: Annie Noël

- **Adoption of the Agenda**
 - Moved by Carla Ross;
 - Seconded by Grace Morgan;
 - Motion is adopted.

- **Adoption of the Minutes for the meeting of January 15, 2018**
 - **One minor typo correction will be made;**
 - Moved by Grace Morgan;
 - Seconded by Annie Noel;
 - Motion is adopted.

- **Follow-up on items from previous meetings**
 - Pierre advised us that there will be an Open House event for the Regional Office relocation to Gilmour St, more details to come later;
 - The Grievance Handling course scheduled for March 9-10, 2018 will be delivered at 233 Gilmour. There is plenty of parking on-site after 4pm;
 - Union Leave code 641 is now in effect in PeopleSoft. Members can only use this leave code for a maximum leave of 3 months per year;
 - Online registration forms will remain status quo until PSAC hires a new IT person;
 - Progress Summit Tour 2018 is not coming to Ottawa, therefore this item will be tabled until 2019;

- Electoral Campaigns for Women – The chairs of CRFF and ORWC will meet and discuss their education needs on the Resolution that was adopted at the Convention last spring.
- **Update: Winter 2018 schedule**
 - Pierre reviewed the number of January education participants and the number of March registrations;
 - Some French courses are showing improvements in registrations.
- **Education Retreat 2019-21**
 - The Committee voted on the proposed locations for the Education Retreat tentatively scheduled September 7-9, 2018 (members to provide their availability). Wakefield Mill (5 votes), Gananoque (4 votes), Maniwaki (0 votes) and Montebello (0 votes). Next steps: Regional Office will call venues for cost and availability.
 - Pre-retreat planning: Five groups have been formed. Committee reviewed previous membership survey together. Annie will send the revised survey and groups to Pierre and Diane after the meeting. Pierre will send the previously used survey questions to everyone and groups the email addresses so teams can review the surveys for their designated groups, to be presented at the next Education Committee meeting in March;
- **Varia**
 - Chantal shared that Sunlife claims will be available electronically. The PSAC won the battle to have non-oral contraceptives covered. She also reminded us of the Pheonix Rally February 28, 2018, at 90 Elgin Street;
 - Pierre will work with Denis St-Jean and the PSAC National Office to develop the Workplace Violence training;
 - PSAC QC-École d'Action Politique will be offering training on Political Action (French) in Laval in April 2018. The PSAC has 5 spots available. An invitation will go out to CRAPO/OAC;
 - The next meeting will be at 233 Gilmour;

Meeting adjourned at 7:56 pm.