

**Record of Decisions - NCR Education Committee
November 20, 2018**

Present	Regrets
<ul style="list-style-type: none"> • Chantal Fortin (Chair), USGE/SESG • Diane Girouard, UHEW/STSE • Louise Sicard, UHEW/STSE • Sylvie Leblanc, UNE/SEN • Grace Morgan, UHEW/STSE • Kim Hum, UHEW/STSE • Carla Ross, UNE/SEN • Alex Silas, DCL/SLCD • Irene Georgieva, GSU/SSG • Philip Lillies, AGR/SAG • Annie Noël, UHEW/STSE • Lee Palotta, UTE/SEI • Anna-Marie Melanson, UNE/SEN • Behiye Cinkilic, UNE/SEN 	<ul style="list-style-type: none"> • Pierre Lebel (Staff), REO/ARE • Frederica Fajardo, UNE/SEN • Ken Zarichansky, UPCE/SEPC • Will Bickford, DCL/SLCD • Jerry Nolet, UHEW/STSE • Anna Bogdan, UNE/SEN <p>No Show/No Confirmation</p>

Meeting called to order at 17:35 by Chair.

1. Welcome to new member and introduction

- Chantal welcomes new member Irene Georgieva to the committee.

2. Adoption of the agenda, as amended:

- Moved by Kim Hum;
- Seconded by Annie Noël;
- Motion is adopted;

3. Adoption of the Record of Decisions for the meeting of October 16, 2018

- Moved by Louise Sicard;
- Seconded by Alex Silas;
- Motion is adopted;

4. Follow-up on items from previous meetings

Draw prizes for completing survey (two PSAC sweaters and five bags of coffee)

As an incentive for members to complete the PSAC-NCR Member Survey, prizes were offered. Diane Girouard printed the names of all members having completed the survey. The draw resulted with the following winners:

- PSAC Sweaters: mhairi_il@yahoo.com; joelle.houde@bell.net;

- Coffee: jean-michel.riel@pwgsc.gc.ca; 579433@gmail.com;
gagne.adele@gmail.com; gerido@hotmail.com; dostiecarole@hotmail.com;

Registrations and attendance

- Pierre Lebel was absent to present the report, but Chairperson Chantal discussed the attendance. It was also observed the number of no-show at training events, which is disappointing, especially for events where some members could have attended but could not make the approved list. Sister Chantal would like to consider preparing a strategy to address this issue.
- There is still availability for attending the “Duty to Accommodate, Advanced Training – BIL”. Sister Chantal encourages anyone still wanting to attend, to register as soon as possible.

Union School

- Sister Chantal explained that this year’s Union School will be offered in two parts. Part 1 will be offered at *La Maison du Citoyen* in Hull QC. Part 2 will be offered in Valleyfield QC and will be selected by criteria. Criteria selection will be performed by three members of PSAC staff and three members of the Education Committee.
- A member is not obligated to attend Part 1 of Union School to participate in Part 2. Sister Chantal has confirmed this. A member may choose from one or the other parts or both if desired.
- Registration for Part 2 of Union School will be opened in mid-December.
- Pierre Lebel was to share some Lunch & Learn materials with members of the Education Committee, to offer workshops in the workplace. This will be moved to the January 2019 Education Committee meeting.
- Sister Chantal discussed some of the trainings and events offered at Part 1 of Union School. Since Pierre Lebel didn’t have an opportunity to translate this information, it will be shared during the next Education Committee meeting.

5. Winter 2019 Education School

- Sister Chantal shared a brief overview of the winter schedule (January –March 2019).
- A copy of the new 2019 winter schedule will be sent to the Committee members as soon as it is ready.

6. Template for union leave request

- Brother Phil Lillies explains that an employee wanting to take union courses could be challenging when seeking approval from management to attend. Brother Phil has prepared mockups for templates, for members to use in the future and asks for suggestions from members.

- Sister Chantal suggested that a line be added to the template, which would be used to identify which Article of the Collective Agreement, the leave would represent, as well as identifying which Collective Agreement the member is referring to. The recommendation was well received.
- Brother Phil will forward an electronic copy of the templates to Sister Chantal, whom will share with the committee members for the January meeting.

7. **Elections of delegate to Ottawa Area Council (OAC) – effective 2019-01-01**

- According to the OAC by-laws, all regional committees can each send one delegate.
- Sister Kim Hum approached Sister Chantal to be the delegate to the OAC on behalf of the Education Committee for the remainder of 2018 and for a term of one year starting in January 2019.
- Sister Chantal sanctioned Sister Kim for the remainder of the year 2018.
- Committee members will vote on the OAC delegate position for the 2019 calendar year.
- Delegate status to the CRAPO can only be sent from regional equity committees and Locals - according to CRAPO's by-laws.
- Nominations to attend as a delegate to the OAC meetings during 2019:
 - Kim Hum: nominated by Alex Silas and seconded by Annie Noël;
 - Diane Girouard: nominated by Sylvie Leblanc, seconded by Louise Sicard.
 - Diane Girouard declined the nomination.
 - Kim Hum was acclaimed and will attend as the delegate sanctioned by the Education Committee.
- The expectations are that Kim addresses any standing items from the Education Committee to the OAC and report back to the Education Committee on OAC meetings.

8. **CS-048 does not apply to us!**

- CS-048 was adopted at the 2018 PSAC Triennial Convention. It amends Section 15 of the PSAC Constitution and states that only one member per Local or Branch may be a voting member of each regional committee.
- Resolution CS-048 only applies to the equity committees and Young Workers committee. It does not apply to operational or outreach committee such as the Education Committee
- This resolution comes into effect January 1, 2019.

9. **Web pages for Education Program and Committee**

- Chairperson Chantal asked that the members of the Education Committee come back at the January meeting with ideas on how the PSAC Education Program and Committee pages can be improved.

10. **Varia**

- Chairperson Chantal reminds everyone that attendance **MUST** be confirmed for future meetings, as she will only order food for those having confirmed attendance.
- As well, a list of RSVP attendees must be sent to the commissionaire at the front desk.
- Starting January 2019, drinks will no longer be purchased with meals during meetings. Everyone is to bring their own or drink tp water.

Meeting adjourned at 7:28 p.m.