

**Record of Decisions - NCR Education Committee
October 16, 2018**

Present	Regrets
<ul style="list-style-type: none">• Chantal Fortin (Chair), USGE/SESG• Pierre Lebel (Staff), REO/ARE• Diane Girouard, UHEW/STSE• Louise Sicard, UHEW/STSE• Anna-Marie Melanson, UNE/SEN• Kim Hum, UHEW/STSE• Annie Noël, UHEW/STSE• Carla Ross, UNE/SEN• Jerry Nolet, UHEW/STSE• Alex Silas, DCL/SLCD	<ul style="list-style-type: none">• Sylvie Leblanc, UNE/SEN• Lee Palotta, UTE/SEI• Philip Lillies, AGR/AGR• Frederica Fajardo, UNE/SEN• Ken Zarichansky, UPCE/SEPC• Grace Morgan, UHEW/STSE• Will Bickford, DCL/SLCD• Behiye Cinkilic, UNE/SEN• Anna Bogdan, UNE/SEN

Meeting called to order at 17:30 by Chair.

1. Welcome to new member and introduction

- Chantal welcomes Alex Silas and Jerry Nolet as a new committee members.
- Chantal thanks everyone for the support and the hard work from every member of the NCR Education Committee.

2. Adoption of the agenda, as amended

- Moved by Louise Sicard;
- Seconded by Anna-Marie Melanson;
- Motion is adopted.

3. Adoption of the Record of Decisions for the meeting of September 18, 2018

- Moved by Annie Noël;
- Seconded by Louise Sicard;
- Motion is adopted.

4. Follow-up on items from previous meetings

Draw prizes for completing survey (two PSAC sweaters and five bags of coffee):

As an incentive for members to complete the PSAC-NCR Member Survey, prizes were offered.

Diane Girouard will print the names of all members having completed the survey. The draw will take place during the next NCR Education Committee meeting.

Committee budget:

The proposed 3-year committee budget was approved by an email vote further to changes required due to calculation errors. Chantal indicated that there were no

changes to the amount per line item approved by the committee at our last meeting.

Education registration form:

There is no new information to share on this, but we want to keep this on future agendas as a standing item.

5. Fall 2018 Schedule/Engaging francophone members and promoting French courses

- Pierre presented the current course registrations.
- Pierre mentioned that the Union is putting in place some new strategies to decrease the number of cancellations of French courses and increasing the participation in these courses (e.g. offering 2-day French courses in one day when there is low participation).
- Engaging francophone members and promoting French courses will be pushed to the January 2019 meeting to allow Pierre the time to gather background information and statistics to discuss the issues.
- At the next meeting Pierre will share the draft winter schedule (January –March 2019) for review.
- PSAC annual calendar should be available in November 2018.

6. PSAC-NCR Human Rights Event (December 10, 2018)

- Carla presented a request for funding for the HR Event, which the REVP recommended that all committees should be solicited and participate in funding the event.
- Chantal will work with Claudine to get up-to-date financial information and get direction from the REVP, in writing. She will then follow-up with the committee with a motion via email, if required.
- The treasurer, Diane Girouard, advised Chantal that the Education Committee has no extra money, therefore will not be able to contribute to the HR Event.

7. Kairos Blanket Exercise

- Carla requested that we include the Kairos Blanket exercise in the Education plan on an annual basis.
- Pierre has the Building Solidarity with Aboriginal People training to integrate into the 3-year plan, on a yearly basis.

8. MDAC Training

- Carla recommended that the education plan include training on invisible disabilities as an evening module.
- The recommendation, for which there is consensus, from the education committee is to create a 3-hour module to be offered in the winter 2019 or spring 2019 schedule.

9. Alliance Facilitator (AF) Training

- AF Training is usually offered once every 3 years. It was not offered in the last 3-year cycle as the National PSAC wanted to review the initiative before offering it again.
- Chantal recommends we offer the AF training in 2019 with the goal to teach members how to be comfortable to facilitate training within the workplace. She also shared that it is part of the TOR that Education committee members should have AF training or aspire to take the next available training session.
- Pierre will share with the committee, the list of lunch and learn material currently available.
- The committee agrees that doing another survey would not be the best approach to follow up with the current AF group, we need to start fresh.

10. Varia

- none

Meeting adjourned at 7:50 p.m.