

**Record of Decisions - NCR Education Committee
September 18, 2018**

Present	Regrets
<ul style="list-style-type: none">• Chantal Fortin (Chair), USGE/SESG• Pierre Lebel (Staff), REO/ARE• Lee Palotta, UTE/SEI• Diane Girouard, UHEW/STSE• Louise Sicard, UHEW/STSE• Anna-Marie Melanson, UNE/SEN• Philip Lillies, AGR/SAG• Frederica Fajardo, UNE/SEN• Kim Hum, UHEW/STSE• Annie Noël, UHEW/STSE• Carla Ross, UNE/SEN• Ken Zarichansky, UPCE/SEPC• Grace Morgan, UHEW/STSE• Shawn Walker, UNE/SEN• Will Bickford, DCL/SLCD	<ul style="list-style-type: none">• Sylvie Leblanc, UNE/SEN

Meeting called to order at 17:30 by Chair.

1. Welcome to new member and introduction

- Chantal welcomes Will Bickford as a new committee member.
- Chantal thanks everyone for the support and the hard work from every member of the NCR Education Committee.

2. Adoption of the agenda

- Moved by Annie Noël;
- Seconded by Ken Zarichansky;
- Motion is adopted;

3. Adoption of the Record of Decisions for the meeting of June 19, 2018

Regarding the ROD of June 19, there was a discussion over the accuracy of item no. 2. Chantal explains that we cannot change the record of a discussion, unless the text is inaccurate, as it would no longer reflect what was discussed.

It was agreed to add to a comment box to indicate that we have since received new information that may impact the perception of the word “Resolution”.

- Moved by Ken Zarichansky;
- Seconded by Anna-Marie Melanson;

- Motion is adopted;

4. Follow-up on items from previous meetings

Education registration form:

There is no new information to share on this, but we want to keep this on future agendas to ensure that we don't forget about it.

Draw prizes for completing survey (two PSAC sweaters and five bags of coffee)

As an incentive for members to complete the PSAC-NCR Member Survey, prizes were offered.

Diane Girouard will print the names of all members having completed the survey. The draw will take place during the next NCR Education Committee meeting.

5. 2019-2021 Committee Operational Budget

- Chantal has prepared the draft of the new budget and presented it to the Committee members.
- Grace Morgan proposes that the number of Education Committee members be increased to 15 instead of 12.
 - *The group agreed*
- Annie Noel recommends that we increase the number of special meetings from 1, to 2 per year with a total of 6 participants – including staff.
 - *The group agreed*
- The Chairperson has indicated that she added her loss of salary at a PM-05 level in order to meet once a year with the Regional Education Officer (REO) for the purpose of planning NCR Education Projects. That amount is projected to \$350 plus \$20 for the lunch per-diem, \$370 yearly.
 - *The group agreed*
- Chantal explains that under the heading “NCR Educational Promotional Items” the proposal is to purchase of 25 bags of Café Justicia at \$9 each. There will be a draw of 2 bags at each daytime course, which would total \$225. The proceeds of the purchase would go to the PSAC's Social Justice Funds.
- Grace suggests that we should consider offerings the coffee bags as door prizes at evening modules as well.
 - *This suggestion was denied.*
- Annie Noel feels that Chantal is very conservative with the number of bags. Therefore, this should be increased to 40 bags at \$360 yearly.
 - *The group agreed*
- Frederica Fajardo asks if there are other items we could purchase as prizes. The Committee agrees that we should continue supporting the Social Justice Fund. We can decide at a later date as to what another incentive item could be. Annie Noel has offered to look into this. The committee felt strongly that any purchases should in support of a social justice type organization. An option could

be to offer a combination of items as door prizes.

- *The group voted to purchase 40 bags of Café Justicia at a cost of \$360 yearly.*

- Chantal explains that the proposed budget would take effect on January 1, 2019. She explained that unspent funds could be transferred over to the following yearly budget within the PSAC's 3-year cycle. The accumulated funds could be used during Year 3, to support the Triennial Planning Meeting.
- Chantal clarifies how the Education Program's Budget and the Committee's Budget are funded.
- The total amount of expenses for the Committee's budget is now \$3854, yearly.

6. 2019-2021 Education Program

- Pierre explains that after discussing with the Regional Coordinator that the human rights and harassment-prevention courses that were to be offered during the 2019 Union School will be replaced by an Activist School which courses will be comprised of political action and mobilization.
- Pierre will provide the updated 3-year Education Plan
- Pierre presented the current course registrations.

7. Fall 2018 Schedule

Registrations and promotion

- Pierre explained that he will meet the Indigenous Circle to get support to recruit more members for the basic course Our Communities, Our Union, Our Rights, for Aboriginal members.
- Because the Talking Union Basics (TUB) course in English is often full, Pierre will try to double the course offering during the next schedule.
- Chantal explains that with the NCR Council meeting coming up this Saturday, this would be a great opportunity to promote the new schedule.
- Grace asks if Pierre could resend the Fall Education Schedule to his list of contacts in the region.
- Frederica asks if the Education Schedule can be distributed at work. Committee members explained that permission from the employer (Labour Relations) must be obtained ahead of doing "desk drops". Committee members suggested to post on the union bulletin board.
- Lee recommends that while we distribute the PSAC Calendar to each member, that we attach the latest Education Schedule with it.
- Shawn shared that a Civics Boot Camp is being offered for those who want to know more about how the city of Ottawa works. He will send the information to Chantal who will distribute it to Committee members.

8. Union School working group(s)

Selection Group:

- There are already too many participants requesting to join a working group. Three members would be ample and this includes Chantal.
- Grace suggested that a draw of names would be fair.
- Picks of the draw: Grace, Annie
- Chantal asked if we wanted to select alternates. The committee felt it was not necessary.

Social Activities working group:

- Behiye, Ken, Lee and Kim

9. **Motion:** To sell the remainder of food ordered for Committee meetings to be sold at the end of each meeting. The amount to sell per meal is \$5, which will be used to make purchases from the PSAC Social Justice Fund (SJF) or to donate to the SJF.

Mover: Louise Sicard

Secunder: Lee Pallotta

Amendment: To increase the amount to \$10, only because the NCR is already paying over \$15 per meal.

Amended by: Diane Girouard

Seconded by: Shawn Walker

Amendment is lost.

Amendment: To increase the amount to \$7.50, this is still a savings.

Amended by: Louise Sicard

Seconded by: Diane Girouard

Amendment is lost.

Amendment: To increase the amount to \$8, this is still a savings.

Amended by: Lee Pallotta

Seconded by: Diane Girouard

Amendment is lost.

Call the question to end debate by: Shawn Walker

Seconded by: Carla Ross

Motion on selling the remainder meals at \$5 each which will be used to make purchases from the PSAC Social Justice Fund (SJF) or to donate to the SJF.

Motion is carried.

Last comments from Chair:

Starting at the next meeting, Chantal will solely order food for members who have confirmed their attendance to meetings no later than end of day on the Sunday before the meeting.

Chantal explains that the committee always meets on the third Tuesday of every month – with the exception of having no meetings in December, July and August. For ease of reference, Chantal will send the meeting dates for the next 15 months.

Meeting adjourned at 7:40 p.m.



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