

# PSAC-NCR Education Committee – Record of Decisions

Record of Decisions - April 17, 2018

233 Gilmour Street, Ottawa ON

Present	Regrets
Chantal Fortin, USGE - Chair Diane Girouard, UHEW Anna-Marie Melanson, UNE Annie Noël, UHEW Grace Morgan, UHEW Philip Lillies, AGRU Lee Palotta, UTE Frederica Fajardo, UNE Ken Zarichansky, UPCE Sylvie Leblanc, UNE Behiye Cinkilic, UNE Kim Hum, UHEW  Pierre Lebel, Regional Education Officer	Carla Ross, UNE

Meeting in session: 5:30pm

Scribe: Diane Girouard

**Introductions:** The Committee welcomes a new member: Kim Hum, UHEW-STSE

**1- Adoption of Agenda:** Date to be corrected.

Moved by Diane Girouard

Seconded by Ken Zarichansky

*Motion adopted*

**2- Adoption of Record of Decisions** of the March 20, 2018 meeting:

Change wording from “Minutes” to “Record of Decisions”.

Moved by Annie Noel

Seconded by Grace Morgan

*Motion adopted*

### 3- Education Program Update:

- *Participations & Registrations:* Upcoming courses' registrations are stable. The course Introduction to Mental Health was rescheduled due to bad weather. The English is now on April 30<sup>th</sup> and French is now on May 1<sup>st</sup> but may be changed due to the PSAC Convention at the same time. Pierre will confirm new dates. Regardless of the date, this course will be offered again. An option would be to offer it fall 2018.
- A question was raised regarding the no-shows, especially for the Grievance Handling where 27 members registered but only 17 showed up. Pierre will look into this issue.
- *Spring Schedule:* The Spring 2018 Education Schedule is ready. Printed copies were made available to committee members.

### 4- 2019-2021 Education Plan:

- Surveys:
  - The **Members' Survey** is now online in testing mode. Prior to officially launching the survey, all data collected during the testing phase will be erased as to not compromise the integrity of the data.
  - Pierre presented the new bilingual Members' Survey to the Education Committee.
  - Should members request to complete the survey on paper form, Chantal will forward a PDF format.
  - The Committee would like all groups' surveys to also be added online. This is not to take away the "in person" interview. Chantal will also send the Word version for members who would prefer to fill out a paper version.
  - All groups' surveys should be completed by September. This includes the summaries of data. The Members' Survey's deadline is June 5.
- Incentive to complete survey:
  - The committee decided to offer prizes as an incentive for completing the Members' Survey: two PSAC sweaters (value of approximately \$50 each) and five bags of the Social Justice Fund coffee (approximately \$10/bag).

Moved by: Ken Zarichanky  
Seconded by: Anna-Marie Melanson  
*Motion Approved*

## **5- Varia**

- A comment was made that the upcoming meetings of the Committee are not on the region's calendar on the website. Pierre will ask for the remaining meetings of 2018 to be added.
- A comment was made that the purpose of the Committee retreat of September 2018 is to prepare the new 3-year education plan. Some members felt that this goal has been lost somewhat in the discussion regarding where we should be having the retreat.
  - A member suggested that we should hold the retreat in Ottawa to avoid costs associated to hotel, meals and transportation.
  - Chantal asked if committee members would agree to table this discussion until the next committee meeting in May. Members agreed with no objections raised.

The meeting ended early as to permit interested members to attend an event put on by the CLC on Pharmacare.

Meeting adjourned: 6:52pm