

**Minutes: Education Committee  
May 16, 2017**

**Attendees**

Chantal Fortin Chair	Lee Pallotta, UTE
Christine Griffin, UHEW	Frederica Bajardo, UNE
Grace Morgan, UHEW	Anna Bogdan, UNE
Louise Sicard, UHEW	Sylvie Leblanc, UNE
Diane Girouard, UHEW	Behiye Cinkilic, UNE

**1) Welcome – Opening Remarks & Approval of the Agenda/Chantal Fortin:**

- a) Amended agenda moved by Christine G/2<sup>nd</sup> by Louise Sicard/CARRIED

**2) Elections & Oath of office for Chair & Alternate Chair:**

- a) Chair - Chantal Fortin is nominated, moved by Diane Girouard and 2<sup>nd</sup> by Sylvie Leblanc: Chantal Fortin is elected in the position of Chair for 1 year.
- b) Alternate Chair –
  - i) Diane Girouard, nominated by Christine Griffin, 2<sup>nd</sup> by Louise Sicard
  - ii) Lee Pallotta, nominated by Christine Griffin, 2<sup>nd</sup> by Grace Morgan

ELECTIONS: Diane Girouard was elected Alternate Chair

- c) Directors for the Education Committee were selected, they are: Lee Pallotta, Anna Bogdan & Grace Morgan.

**3) Approval of minutes of the last meetings/All:**

- a) Minutes of March 2017 reviewed, remove Behiye Cinkilic from list of attendees, moved by Christine G and 2<sup>nd</sup> by Anna B. /CARRIED
- b) Minutes of April 2017 reviewed, item #4 correct “*Mai*” to “*May*”, moved by Diane Girouard, and 2<sup>nd</sup> by Grace Morgan /CARRIED

**4) Follow-up on items from previous meetings:**

- a) Mobilization 101 which is on how to mobilize in general has been postponed to fall 2017. New topics of mobilization should be introduced, such as Phoenix, for example;
- b) Workshop on the short-term disability program will be developed.

**5) Review of Terms of Reference:**

- a) This item will be postponed to the next meeting, moved by Christine Griffin, and 2<sup>nd</sup> by Lee Pallotta /CARRIED

## 6) Review of the updated 3-year plan and fall schedule:

- a) What we have not done and want to move to the fall schedule:
  - i) Organizing virtual event – postponed for now (on ice for now) until there is capacity & resources to offer this course. Anna Bogdan suggest to speak to Shawn from the Communications Committee.
  - ii) Union leadership clinic: relaunching the series in winter 2018 - next year for this year it was a pilot project. The format that was tested was Monday nights and was well received. The Committee recommends that this delivery formula be adopted. The selection process should be done via the PSAC Regional level for transparency purposes. The selection process will be implemented for this is advanced training.
  - iii) Facilitating workplace Lunch and learn: Christine proposes that the committee create a task based meeting to develop this product. Chantal proposes that this be postponed until the Fall the new education officer has been hired. AFTP p. 5: Change *facilitating* to *building*
  - iv) Advanced Health & Safety – postponed to fall 2017.
  - v) Current education schedule for spring 2017
    - (1) Strengthening Equity in our workplace and in our Union: Recommend that this be given on a Friday evening with dinner – proposed by: Christine, seconded by: Behiye – ADOPTED
    - (2) Once the education officer is hired, Chantal will look into this with the officer. A working group has been created to organize this: Diane, Christine, Chantal, Louise, Behiye, Lee, Frederica, Anna, Grace
  - vi) Disability insurance – only when we have capacity building we we look at this?
  - vii) The art of argument – leave it up to the stewards' network to decide – Grace to follow up with Corey Beauregard
  - viii) Health & Safety Basics – when to offer: Louise to follow up with Sylvie Leblanc (alternate co-chair for PSAC Health & Safety Committee)
  - ix) Understanding and interpreting the collective agreement: add to fall of 2017 and winter 2018
- b) Other:
  - i) Union history – remove this course from the schedule and add to the union school instead in form of a panel.
  - ii) The union school planning should start in June 2018

## 7) Mentorship program and survey:

- a) Mentorship program and survey – was circulated at the PSAC triennial convention on May 5-7, sending out 2<sup>nd</sup> announcement again to solicit participation to this pilot project. Ideas presented to communicate this can be looked at another meeting.

**8) Access to electronic version of Education Program documents:**

- a) It is currently challenging for the PSAC Staff to address this request because the documents are not centralized and it is a capacity issue (not enough staff).

**9) Recruitment upcoming courses:**

- a) See email sent by Chantal Fortin

**10) Miscellaneous:**

- a) Grace: has been having issues getting electronic documents for her course. Diane will follow up with Elizabeth regarding this challenge.
- b) The steward training was scheduled at the same time as the retirement, this is what might have caused the low registration.

Meeting adjourned at 8:00 p.m.