



**Record of Decisions - NCR Education Committee
May 21, 2019**

Present	Regrets
<ul style="list-style-type: none">• Chantal Fortin (Chair), USJE/SESJ• Diane Girouard, UHEW/STSE• Kim Hum, UHEW/STSE• Carla Ross, UNE/SEN• Anna-Marie Melanson, UNE/SEN• Lee Pallotta, UTE/SEI• Pamela Kirk, UNE/SEN• Mary Balino, UNDE/UEDN• Irene Georgieva, GSU/SSG• Jo-An Munday (Observer), UNDE/UEDN• Pierre Lebel (Staff), REO/ARE	<ul style="list-style-type: none">• Louise Sicard, UHEW/STSE• Alex Silas, DCL/SLCD• Ken Zarichansky, UPCE/SEPC• Philip Lillies, AGR/SAG• Behiye Cinkilic, UNE/SEN

Meeting called to order at 5:30 PM by the Chair.

1. Adoption of the agenda, as amended:

- Moved by Diane Girouard;
- Seconded by Carla Ross;
- Motion is adopted;

2. Adoption of the Record of Decisions for the meeting of April 16, 2019

- Moved by Carla Ross;
- Seconded by Anna-Marie Melanson;
- Motion is adopted;

3. Follow-up on items from previous meetings

- ***Education Program web page***
 - Pierre Lebel informs the Committee that changes are still ongoing. The online education button is still offline because we currently don't offer online courses until they are moved to a new platform.
- ***Publishing of the 3-year plan***
 - Pierre Lebel has created a pamphlet, which will contain a summary of what this Plan entails. This pamphlet is on the Education Program web page.



- **French LTD course, part 2:**
 - Unfortunately, this has been cancelled as only 2 participants indicated interest to attend.
- **Training: implementing violence prevention program in the workplace - strategies**
 - This course was championed by Brother Philip Lillies. The course would be to assist members with how to file a complaint and understanding the processes that follows. Pierre Lebel will work with Marc Béland to build this course, hopefully within a few months' time. The H&S Committee will be the sounding board, to seek their input.
- **Alliance Facilitator Training Program (AFTP)**
 - Since there is no longer an Alliance Facilitator Network, the PSAC is considering revising this training so that the focus is no longer to become an Alliance Facilitator (AF). This advanced training, which was typically offered every 3 years has not been offered in about 5 years. Pierre Lebel is meeting with all the PSAC Regional Education Officers next week in Ottawa. The same lack of AF participation seems to be present within all regions. Within the next few months, they should be able to determine if the AFTP should be restarted. If not, one can always turn to the Joint Learning Program (JLP), which offers training very similar to that of the AFTP.
- **Steward Network**
 - The network has been relaunched, to which the outcome was quite positive. Pierre Lebel informs the Committee that the next meeting will be June 17th. This network is now led by Paula Dignan and Pierre Lebel.
- **Registration form (placeholder)**
 - The online registration form is still a work in progress. We must wait until the PSAC's website changes before the committee's recommendations to improve the registration form can be implemented.

4. Education Program Update:

- **Registrations and attendance:**

There are still too many participants cancelling training at the last minute, as well as those cancelling without notification. Pierre explained that it is difficult to maintain a waiting list as with the new union leave provision, the PSAC must send union leave



letters to members at least one week before the training. A recommendation was made to overbook courses as a possible solution. Pierre will look into this further and will also discuss with his colleagues.

Sister Chantal Fortin strongly recommends that members should try attending French courses as a way for members to practice their language skills to obtain or maintain their language levels in the workplace (for example: BBB). As the facilitators are bilingual the classes are not typically as full as the English classes, this makes it easier to slow down the pace if needed. A suggestion was made to offer, and the French course in Ottawa and an English course in Gatineau.

- *Union School Part II:*

Thus far, there are 78 registrations. Pierre Lebel will send an email to remind everyone to register. There will be a selection activity to determine which workshops the participants are to attend, depending on established criteria.

- *Domestic Violence at Work:*

A pilot has been conducted to test this course and facilitators from across the country were given training. This 2-day course was a success and should be available in the fall.

5. **Review proposed updates to the Committee's Terms of Reference**

- The subcommittee has completed the recommended TORs for the Committee. The overall feedback from the Committee members was positive!
- The Committee members voted on the proposed TORs as amended by changing this: "The Chairperson shall be an active facilitator. They shall be trained by a recognized labour organization or by an accredited organization.

This will ensure that the Chairperson has a good understanding of the delivery of union education for the purpose of planning union education activities in the PSAC-NCR and leading the Education Committee in establishing the Triennial Education Program.

The Vice Chairperson shall have facilitator training and/or relevant experience."

- The amendment was moved by Brother Lee and seconded by Sister Pamela.

6. **Promoting union education**

- Tabled until the next meeting

7. **Update from the Committee's delegate on OAC activities**

- Tabled until the next meeting

8. **Varia**

Meeting adjourned at 7:55 p.m.