



**NCR Education Committee
September 17th, 2019**

Present	Regrets
<ul style="list-style-type: none">● Chantal Fortin (Chair), USJE/SESJ● Diane Girouard, UHEW/STSE● Navjot Toor, UHEW/STSE● Louise Sicard, UHEW/STSE● Carla Ross, UNE/SEN● Irene Georgieva, GSU/SSG● Pamela Kirk, UNE/SEN● Sergey Sheshnev, UNE/SEN● Behiye Cinkilic, UNE/SEN● Anna-Marie Melanson, UNE/SEN	<ul style="list-style-type: none">● Alex Silas, DCL/SLCD● Lee Pallotta, UTE/SEI● Mary Balino, UNDE/UEDN● Kim Hum, UHEW/STSE● Philip Lillies, AGR/SAG● Ken Zarichansky, UPCE/SEPC

Meeting called to order at 5:37 PM by the Chair.

1. Welcome New Members

2. Adoption of the agenda:

- Moved by Diane Girouard
- Seconded by Louise Sicard
- Motion is adopted

3. Adoption of Minutes from June 18, 2019

- Moved by Anna-Marie Melanson
- Seconded by Louise Sicard
- Motion is adopted

4. Follow-up on items from previous meetings

a. Alliance Facilitator Training Program (AFTP)

- i. The PSAC-NCR is permitted to offer facilitator training. The training will need to be revised as to not make any references to the Alliance Facilitator Network.



b. Education registration form

- i. We are waiting for PSAC to change to a new platform before the recommendations by the Committee are to be applied to the website.

c. Training: Implementing violence prevention program in the workplace: development in progress

5. Promoting union education

- a. Pierre regularly sends out information to Locals and members about the Education Program
- b. Encourage Locals to post the Education schedule on their union bulletin boards
- c. Make the FAQs more prominent on the PSAC-NCR website
- d. Have Education information on the website home page “carousel”
- e. Education Committee to host a meet and greet evening in February to promote the Education Program

6. Status of 3-year Plan

- a. All courses have been given or are planned to be given in the future – with the exception of courses postponed due to low registration numbers

7. Education Program Update:

a. Registrations and attendance

- i. Members reviewed the data for the fall 2019 session
- ii. it is pointed out there is an FAQ section in the back of the Schedule

b. Rules of order + convention training

- i. evening module on Rules of Order in April 6, 2020

c. Convention Preparation

- i. 1-day course on February 14, 2020

d. How to write a resolution

- i. evening module on December 16, 2019
- ii. discussion for a need to have a resolution brainstorming session to be added to the course. Given that the schedule is already established, Pierre suggested that an



evening session could be added solely for writing resolutions.

8. Union School Part I:

- a.** *Women in Politics panel*
 - i. Pierre Lebel and the ORWC have organized a panel on Women in Politics to be at the Union School Part II.
- b.** Registrations for the Union School Part II are closed.
- c.** Arranged for social activity and bus leaders

Meeting adjourned at 7:30 p.m.