

**PSAC NRC Minutes of the Health and Safety Committee
September 21, 2016 - Ottawa Regional Office**

Present

Imre Bene (Co-chair) (UTE), Dennis Mah (UNDE 70607), Robert Basque (Secretary) (UNDE 70607), Edith Knopp (CEIU 70709), Sylvie Leblanc (UNE 70125), Marc Béland (PSAC Rep).

Regrets

Gary Bosley, Denise Camus, Behive Cinkilic, Joanne Robinson.

Call to Order

The meeting was called to order at 5:30 p.m. by Imre.

Approval of Agenda

The agenda was moved by Imre, 2nd by Sylvie, approved.

Approval of Previous Minutes

Minutes of June meeting were not prepared by the former secretary.

Old Agenda Item

1. H&S Banner

- 1) The Co-chair confirmed that \$200.00 has been set aside in the budget for the procurement of the banner.
- 2) Marc Beland has received samples for the banner from PSAC (comms - multi-media team).
- 3) The Co-chair asked for a volunteer who would initiate a search on the web/internet and look for other idea/ logo for the banner. Sylvie Leblanc has accepted to do some research and to present her findings at the next meeting.

New business

1. Changes to the executives

- 1) The Chair, Donna Shalla, has resigned her position for personal reason.
- 2) The Secretary, Roch Laramée, has resigned his position.
- 3) Robert Basque has accepted to step-in as secretary for the committee.

2. NCR PSAC Regional Council Meeting

- 1) Sylvie Leblanc, Edith Knopp and Robert Basque will be attending the upcoming meeting on September 24, 2016.

3. AGM – Revision of TOR

- 1) The AGM will be held on November 16, 2016.
- 2) The Chair circulated a list of proposed amendments to the committee TOR to be voted on at the AGM.

4. PSAC National H&S Conference

- 1) Sylvie Leblanc wanted to know how to get a list of members from her component who is attending the PSAC H&S conference. She was referred to her component as it selects who attends. Marc Beland will check with the PSAC Coordinator if a list of participant is available for distribution.

Round Table

- 1) Marc Beland mentioned that the WHSC has offered PSAC 4 scholarships for members in Ontario (2 – NCR/ 2 - Ontario) to attend a two-week residential Health and Safety Instructor Training program to be held from November 06 – 13, 2016. Interested members needs to submit their name to Denis St-Jean (National H&S Officer) before October 19th deadline for registration.
- 2) Marc Beland inquired if the committee was sending any representative to the ODLC award dinner in November. The Co-chair will seek interest and more details wrt timing of event and a decision will be made at the next meeting.

Next Meeting

October 19, 2016 at PSAC Office in Gatineau (Place du Centre)

Adjournment

The meeting was adjourned at 6:45 p.m.