

**PSAC NRC Minutes of the Health and Safety Committee
Oct 18, 2017 – Ottawa Regional Office**

Present

Imre Bene (Chair), Sylvie Leblanc (Vice-chair), Robert Basque (Secretary), Edith Knopp, Kim Haeck, Carole Garneau, Gary Bosloy, Yagusha Bodner, Carla Ross, Shawn King, Pat St-Georges, Marc Béland (PSAC Rep)

Regrets

Joan Robinson, Rhea Sandy, André Miller, Hélène de Repentigny, Behiye Cinkilic, Denise Camus, Bonnie Munroe, Guy Castonguay

Call to Order

The meeting was called to order at 5:30 p.m. by Imre.

Approval of Agenda

The agenda was moved by Bob, 2nd by Sylvie, approved.

Approval of Previous Minutes

The minutes of the September meeting were moved by Bob, 2nd by Edith, approved.

Old Agenda Item

Outstanding expenses claims:

Imre requested an update from committee members who had submitted outstanding claims, both Kim and Gary confirmed having received payment. Imre will follow-up with Behiye to verify if her expense claim was processed.

Open house – joint function for all committee'

No date to report, Imre will follow-up with the REVP with regards to the best time/location for this activity.

Injury on duty leave

The subcommittee was not able to prepare a proposal in time for review/submission before the bargaining conference.

New Business

Upcoming AGM

The AGM will be held on Nov 15th 2017 at the Gatineau RO. Imre will send the invite to the REVP to chair the election since the position of secretary/treasurer is up for election this year.

ODLC awards dinner

The Chair asked if members were interested in attending this event, it will be held at the Sheraton on Nov 27th. A show of hand of members present clearly indicated that there was an interest (8 members present confirmed wanting to attend). The chair will check with the committee members who were not present if they are interested in attending this event.

The chair will inquire about the process of getting proper seating arrangement for all who are interested in attending. (1 or 2 tables depending on final numbers of members wishing to attend)

Upcoming H&S course

Marc mentioned that PSAC is preparing an advanced H&S course to be delivered in the new year.

The Education Committee is also looking into providing a mental health first-aid course

Committee budget update

The Chair mentioned that we have about \$1500.00 remaining in our budget.

Round Table

The committee had a discussion on improving its webpage, member's voice that they would like a link to all different common sites dealing with H&S issues included on the website.

Committee members also discuss the idea of hosting a survey to help identify what H&S training they would like to see happening.

Yagusha lead a discussion concerning that availability of EADs, access to building reports, universal access washroom and challenges they are facing at 330 Sparks due to renovations and construction.

Behiye mentioned that the Education Committee is considering presenting a workshop on violence in the workplace this fall if possible.

Pat mentioned that he's would like to see the NJC directive on AED's amended so that the employer would have to procure and install them in all of its building.

Edith mentioned that they have received EAD's but are waiting to have them properly installed.

Next Meeting

Jan 17th 2018, at Ottawa Regional Office.

Adjournment

The meeting was adjourned at 6:30 p.m.