

**PSAC NRC Minutes of the Health and Safety Committee Meeting
March 21st, 2018 – UNDE National Office**

Present

Imre Bene (Chair), Sylvie Leblanc (Vice-chair), Robert Basque (Secretary), Edith Knopp, Gary Bosloy, Kim Haeck, Jean Lalonde, Anna-Marie Melanson, Neville Feltham, Annie Noel, Roddie Dafoe, Carla Ross, Jo-Ann Munday, Shawn King, Denise Camus, Marc Beland (PSAC Rep).

Call to Order

The meeting was called to order at 5:30 p.m. by Imre Bene.

Approval of Agenda

The agenda was moved by Bob, 2nd Sylvie, approved.

Approval of Previous Minutes

The amended minutes of the February 18th, 2018 were m/s by Sylvie/Gary, approved.

Welcome

Imre welcome everyone in attendance and extended a welcome to the staff of OHCOW who are visiting to present to the group on their role as well as the type of support they can provide to our members.

Imre asked both Tracy/Todd to start their presentation at the beginning of the meeting because they had other commitment that evening.

Old agenda item

Committee Swags:

Sylvie presented on some options of swags she's looking into for the committee, she also mentioned that she's teaming up with the young workers in an effort to get other ideas and maybe better prices. More research is needed before options/recommendations are made in regards to witch swags to recommend.

Planning Committee for Regional H&S conference:

Imre mentioned that the planning committee is looking into possible venues where to host the conference; two options identified are the Westin or Shaw Centre.

New Business

PSAC executive retreat:

Was held March 17-18, focus was on strategic plan for next 3 yrs cycle.

Round Table

- Marc mentioned that although OHCOW is a provincial entity, he was able to get the support of Dr. Bourgon in an effort to review and provide advice in regards to CNESST claims process/challenges.
Marc also reminded all that the upcoming Advance H&S training is fully booked.
- Annie inquired whether the committee's TOR was reviewed at AGM's. Imre informed her that past practice was to review TOR at AGM's only when changes were identified. Imre will inquire with the Regional Office and validate whether we should change our practice.
Annie also wondered if the committee role was to review/discuss workplace issues/concerns and helps find solution. Imre mentioned that this was part of the mandate of the committee.
- Carla mentioned that volunteer are required to help organized the PSAC Human Right activity scheduled for Dec 10th.
She also mentioned that in her buildings there could be a 20-30 minutes wait for accessible washroom, wonders if they have enough accessible washrooms?
She wonders if PSAC has a list of buildings affected by legionnaires' concerns.
- Jo-Ann mentioned that she's part of a workgroup tasked to prepare a submission/rational to the Regional Office in order to equip the Pat McGrath room with ergo chairs.
- Denise mentioned that the PSAC regional offices are not equipped with defibrillators and should lead by example. Marc mentioned that defibrillators are not required by code.

End of business,

The chair thanked everyone for attending.

Adjournment

The meeting was adjourned at 19:15 p.m.

Next meeting scheduled for April 18th, 2018 at the Gatineau Regional Office.