Minutes of the Health and Safety Committee May 15, 2013 - Otlawa Regional Office

Present:

Vicki-Lynn Smith (UTE) (committee chair) Mark Scott (USGE)

April Malhotra (NTJU) Steve Sharma (NHU) Claudette Guibord (UCTE) Alex Doiron

Annette Coughlin

Michèle Milottc (UNE) Christian Patrin (OLG) Bchiye Cinkiuc

Gary Bosley

Denise Camus (CEIU)

Pierre Parker (Regional Representative)

Regrets:

Linda Sabourin---- (GSU) Marianne Charbonneau Janson Labon

Dominic Lavoie ----Regional representative

Mary Barr

Deirdre O'Donnell

Gary Bosloy (UNDE) Patrick St-Georges - (AGR) Dennis Mah (UNDE) Rejean Roy - (UTE)

Pierre Marinier-Rcgional Representative Chantal Fortin - (USGE)

Call to Order ;

The meeting was called to order at 17:45 by Vicki-Lynn

Agenda

The only agenda item is the regional health and safoty conference.

Round Table

The meeting participants introduced themselves. Pierre Parker is replacing Pierre Marinier.

2011 National Capital Hegion (NCR) Occupational Safety & Health (OSH) conference

Some members of the committee have not yet registered for the conference.

There are 56 people representing 34 local signed up for the conference. There is room for a little over 100 participants. Denise Camus will be compensated for a day off to phone locals to recruit attendees.

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The registration forms did not mention a registration fee so one will not be charged. Pierre Parker reviewed the agenda for the conference was reviewed (see attached).

Most of the facilitators have been confirmed. Pierre will follow up with them to ensure that they have what they need.

Rod Noel from HRSDC will speak on workplace inspections.

A notice will be sent to participants asking them to choose their workshops. The open forum at the end will be replaced with "Closing remarks".

lnformation tables will be staffed by the Worker's Museum, Social Justice, School Breakfast Program, St John Ambulance .. Joint Learning Program, and the Worker's Health and Safety Centre. Pierre will verify if the tables will be outside the meeting room or if they will be in a separate room.

Vicki·-Lynn will brief the conforence on the National Health Safoty meeting in Montreal. Two pins and blue bags will be given to participants.

The following catering will be provided (N.B. Special needs will be accommodated) (A request

to avoid nut products will be made):

* Coffoe, tea and juice on arrival Saturday but not Sunday.
* Coffoc, tea, juice, and fruit for morning and aflcrnoon breaks on Saturday but not Sunday.
* Working group 11 Lunch on Saturday
* '!?Brunch on Sunday

On Saturday the organizers will facilitate car-pooling for Sunday

There is only one participant registered for the French health and safety meeting next week. People who did not receive the email announcement about tonight's 1neeting are asked to contact

Pierre Parker by email. People are encouraged to use personal email addresses so that we arc not

using employer email systems. Adjournment;

The meeting was adjourned at 18:40.

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