

**PSAC NRC Minutes of the Health and Safety Committee Meeting
April 18th, 2018 – Gatineau Regional Office**

Present

Imre Bene (Chair), Sylvie Leblanc (Vice-chair), Robert Basque (Secretary), Joanne Robinson, Edith Knopp, Gary Bosloy, Kim Haeck, Jean Lalonde, Anna-Marie Melanson, Annie Noel, Roddie Dafoe, Carla Ross, Shawn King, Grace Morgan, Virgil Chin, Fathiya Wais (PSAC Rep).

Call to Order

The meeting was called to order at 5:30 p.m. by Imre Bene.

Approval of Agenda

The agenda was moved by Bob, 2nd Annie, approved.

Approval of Previous Minutes

The amended minutes of the March 21st, 2018 were m/s by Bob/Jean, approved.

Welcome

Imre welcome everyone in attendance and recognized Fathiya, PSAC rep, who's replacing Marc Beland for this meeting.

Old agenda item

Committee Swags:

Sylvie presented on her research in regard to some options of swags she's looking into for the committee. Imre will liaise with the REVP to inquire if additional funds are available from the Region to help cover the cost of the swags.

Planning Committee for Regional H&S conference:

Imre mentioned that the Regional H&S planning committee is looking to meet during the week of May7th to start discussions on the conference. The committee is looking for ideas on topics to cover and speakers to invite.

Marc will support the organizing committee once possible venues and topic/speakers are identified.

New Business

National day of mourning:

Imre mentioned that the ceremony will be held on April 28th at 12:30 at the Vincent Massey Park. All committee members who are able to attend should make an effort to participate.

Regional Counsel AGM:

Imre asked for 2 volunteers to represent our committee and set-up a table at this event in an effort to increase visibility of the committee.

Brother Bosloy and sister Haeck volunteered for this activity.

Imre submitted a motion seconded by Sylvie that the committee provides \$50 to both Gary and Kim to help cover the cost of meals/parking for this event. Motion was supported by all.

Advance H&S course:

The committee quickly discussed the course that was held from April 9-12th. Below is a list of issues highlighted by committee members who attended the training:

- Hotel chosen was not well suited for this training, room was too small.
- There was a sent present in a/c system that affected some members with sent sensitivity.
- Limited space in the room provided for the training
- There was no time allocated for group sessions.

Imre will bring these issues forward to Marc in his absence.

Leader role:

Imre discuss with committee members how he sees the committee playing a leading role in raising H&S concerns affecting members with parliamentary officials as well as PSAC leaders, OAC and CRAPO in an effort to get their support so that concerns are issues are rectified/resolved as soon as possible.

Committee members were in agreement with the ideas of the committee taking a lead role.

Imre will further discuss with PSAC National/Regional to get their support with this initiative.

Ergo chair – conference room:

Imre mentioned that a sub-committee was struck to look into purchasing ergo chair for the Pat McGrath room. The sub-committee will report on its recommendation on April 23th.

AED email:

Imre mentioned that he has received a copy of an email prepared by Brother Jean describing the efforts at CRA in 2011 to initiate an AED program.

Round Table

- Virgil mentioned that he has concerns with HVAC issues in their workplace.
- Annie reminded all that the education committee will be sending a survey to all looking for ideas for its 3 years plan.

End of business,

The chair thanked everyone for attending.

Adjournment

The meeting was adjourned at 18:15 p.m.

Next meeting scheduled for May 16th, 2018 at the Ottawa Regional Office.