

PSAC NCR Communications Committee

Meeting Minutes

January 14, 2020

I. Call to Order

Shawn Walker called to order the meeting of the PSAC NCR Communications Committee at 233 Gilmour at 6:25 pm.

II. Roll Call

The following persons were present: Shawn Walker, Karen Reimer, Behiye Cinkilic, Robert Hawgood, Karl Lafreniere (PSAC), Carla Ross, Navjot Toor

III. Approval of Agenda

Motioned by Shawn, seconded by Carla. Approved.

IV. Approval of September 10, 2019 Minutes

Motioned by Karen, seconded by Shawn. Approved with minor corrections.

Note: October meeting was cancelled due to Federal Elections

Note: November meeting did not reach quorum, though there is a record of discussion.

Note: December meeting was cancelled for the holiday season.

V. Agenda Items

1. Quorum and Date Changes

- In November, it was discussed that there has been a trend of quorum not being reached, stalling the committee's advancement of projects.
 - Karl now has a personal conflict that will keep him from committing to the current 2020 schedule of every second Tuesday.
 - There is not currently an alternative to replace Karl.
 - Karen sent notice to members encouraging attendance to today's meeting to discuss the future of the committee.
- a) Jeremy Dumont has stepped down from the Director of Outreach position due to family responsibilities and scheduling conflicts with work.
- Given that the role has gone unattended for some length, it was decided that the position will remain vacant until the committee's AGM.
- b) Alternative methods of holding the meeting was discussed, including the validity of voting not in person.
- Upon review of the committee's bylaws, it was discovered that quorum is not specified. Therefore, we may have been able to make decisions in prior meetings.
 - Going forward, we will simply need majority.

PSAC NCR Communications Committee

Meeting Minutes

January 14, 2020

- c) Karl expressed that his preference would be to continue working with us.
- Discussion on other possibilities was discussed, but immediate choices such as the day of the week conflicted with other committees and/or personal commitments.
 - Upon further review, a set of dates were selected, very loosely based as once every 4 weeks. New dates for 2020 are:

February 11

March 10

April 7* Conflicts with CRAPO. Karl will still try to join by phone.

May 5* Conflicts with CRAPO. Karl will still try to join by phone.

June 30

~~July 14~~ Decided to cancel, given past years.

August 25

September 22

October 20

November 17

December 15

ACTION → Karen to send out calendar invitations for the new dates.

ACTION → Karl to update the website.

2. PSAC Convention

8th Regional Triennial Convention of the NCR of the PSAC, April 17-19, 2020, in Gatineau (<http://psac-ncr.com/events/8th-ncr-triennial-convention>)

- a) Karen suggested the committee put forward a resolution about updating communications methods to include modern options. Rob moved, Shawn seconded, all in favour.

- Wording was agreed on

ACTION → Karen to type out wording of resolution.

ACTION → Shawn to submit resolution before the January 20th deadline.

- b) Shawn was nominated by Carla to attend the Convention as a Delegate. Behiye seconded, all in favour. Shawn will be representing the Communications Committee at the 8th Regional NCR Convention.
- c) Materials from the 7th Triennial Convention held May 5-7, 2017 are available at: <http://psac-ncr.com/events/2017-triennial-regional-convention>

3. Bargaining

PSAC NCR Communications Committee

Meeting Minutes

January 14, 2020

Karl advised that a notice was received at 3pm that the PA group will be going into mediation.

- Earliest could strike is April, though given PSAC history, September is more likely.
- Members need to be reminded to ensure their current personal contact information is up to date.

4. Planning for the Communications Committee

The proposed Committee Summit has been derailed. We will need to determine what our next project will be.

5. Communications Committee Annual General Meeting

It was proposed we determine the date now. Karl will not be able to attend if in April or May, and February's meeting would be too late to announce a March date. Carla motioned, Karen seconded, all in favour.

AGM will be held on March 10, 2020.

ACTION → Karl to update website with announcement

ACTION → Karen to review previous years and confirm the positions to be elected this year.

VI. Round Table

Nothing put forward.

VII. Adjournment

Shawn Walker adjourned the meeting at 8:15 pm.

Minutes submitted by: Karen Reimer

VIII. Additional Notes